



**MINUTES
ARCHITECTURAL REVIEW BOARD
WEDNESDAY, MAY 8, 2024- 6:00 P.M.**

CHAIRMAN JEFFREY FERNHOFF
JOHN FALK
MIKE MORAN
REED VOORHEES
BRAD WEITEKAMP
JON EMERT
LAURA SWITZER

CITY ATTORNEY, ALEXANDRA SIEVERS
CITY ADMINISTRATOR, FRANK JOHNSON
DEPUTY CITY CLERK, JOANNE CARR

MEETING CALLED TO ORDER

The meeting was called to order by Chairman Fernhoff at 6:40 p.m.

ROLL CALL

Present: Chairman Fernhoff, Mr. Moran, Mr. Voorhees, Mr. Emert,
Mr. Falk, Mr. Weitekamp, Ms. Switzer

Absent: None

APPROVAL OF MINUTES FROM APRIL 10, 2024.

Mr. Fernhoff asked if there were any additions or corrections to the minutes from the April 10, 2024. There being some, he asked for a motion. Mr. Falk motioned approval of the amended minutes. Mr. Voorhees seconded the motion, which was unanimously approved.

REVIEW OF A SINGLE-FAMILY HOME

ANDREW AND LINDSEY PAUTLER, 12 CAMBRIDGE COURT

Present: Andrew and Lindsey Pautler, Owners
Mike Lewis, Lewis Homes, Contractor

Mr. Fernhoff opened the review.

Mr. Lewis reported that he addressed the following items: porch columns, gable on the left-hand side, lowering of the hip roof for the master bedroom, discussed the driveway and swale on the left side of the house. Mr. Pautler noted that they worked on the hip roof to make sure the scale was accurate. Mr. Lewis stated that the modification of the driveway was between their drive and the neighbor to the right. Mr. Whelen, 14 Cambridge Ct. asked if the berm of trees would be left in place. Mr. Lewis stated that there would be a curtain of privacy adding that two feet of berm would be allocated so front downspouts would drain to the street with the other downspouts would drain to the back. Mr. Lewis added that they tried to catalog the landscape planned for the front yard but added that the Pautler's want to furnish more landscaping in the future. Mr. and Mrs. Pautler stated that they would be working with a landscape architect and would potentially

add more things back in the back following reconstruction. Mr. Weitekamp asked for a landscape plan as a condition for approval. It was noted that as the new design took shape there is a better version of what the house will look like and a walkway to the driveway was added.

Drainage:

Mr. Falk stated that as a Board, we appreciate that you came earlier for a preliminary review. As it saved everyone time. Mr. Falk noted that all the recommendations have been implemented adding that there would be no splash to the neighbor's yard due to the swale sloping to the street via the driveway, and water would be pushed to the street. Mr. Falk stated that the roof area was done, and a gravel trench added. Mr. Falk stated that there was a minor comment with regard to all the notes on the site plan and asked if the notes meant that 'by others' did it mean that you were not going to be doing the work. Mr. Falk noted that he would prefer that one person be responsible for the work and listed accordingly. Mr. Weitekamp noted that he did not think the driveway curb would be extended to end of property line but appreciated that the tree issue was cleared up. Mr. Weitekamp noted that it made sense to have three pop up emitters but asked that they stagger further out from the house. Mr. Weitekamp stated that a heavy rain event might erode the ground area near the pop ups if they are so close. Mr. Moran stated that he appreciated that the drywell was shifted, the perforation was good, and the pop-up emitter located on the west side of the house, past the concrete walk was a good location.

Landscape:

Mr. Lewis stated that he had sent the landscape plans to the administrative staff with some minor changes and comments and noted that the neighbor's did not want to see the spruce tree come down. It was noted that the neighbors were upset and felt ownership of the tree. Mr. Lewis stated that moving the driveway to save the tree would not have worked as it would have compromised the neighbor to the west and the many water lines in the area. Mr. Pautler stated that he would dedicate a tree to replace the tree in the common space. Mr. Weitekamp noted that there was a Dogwood listed in the front yard on the plans, but it was not on the plant schedule, and asked that it be added to the landscape plant schedule. Mr. Weitekamp had to leave at this time for a scheduled engagement.

Mr. Johnson stated that he spoke with Mr. Whelan earlier and noted that the two neighbors, Mr. Whelan and the Pautler's, needed to work out the tree situation and to consider an agreement in writing once plans had been worked out.

Architecture

Mr. Lewis stated that the roof gable helped related to the view from the house to the north. Mr. Moran stated that he liked the addition of the hip roof noting that it was nice when overlooking a one-story home. Mr. Moran stated that he liked the column spacing, the extension of wainscot on the other side of the garage door but noted that somehow the elevation brick doesn't show on all the plans. Mr. Moran noted that the brick did have the desired effect but needed to come to the inside corner on both sets of plans adding that the architecture was good and liked it.

Mr. Voorhees asked if the plans for the windows were black and the house white adding that page A7 has great single diagram of a window adding that the window did not look residential to the right of the front door. Mr. Voorhees noted that the depth and character was lost.

Mr. Voorhees asked that a 3" frame be added between the windows with a single sill which would add vertical trim between the two large windows. Ms. Switzer showed Mr. and Mrs. Pautler a diagram of the window trim. Mr. Voorhees stated that overall, the trim looked good. Mr. Voorhees stated that the hip roof helped the design tremendously, especially to the north adding that the house will fit and was a good looking home. Ms. Pautler asked if the window framing would be required in the back as well as the front noting that the kitchen window was on

the back façade. Mr. Voorhees stated that he would not object to omitting the trim on the rear window. Mr. Emert stated that trim around the house on the windows would create consistency but would not need to include the kitchen window and added the design was good.

Chairman Fernhoff noted that he would have liked to see Ms. Begemann adding that she once sat on this Board.

Chairman Fernhoff asked if there was anyone from the public who wished to speak. There were none.

Mr. Moran motioned for approval with the following conditions:

- Add the dogwood tree to plant schedule;
- Provide vertical white trim on front windows;
- Stagger the popup emitters in front yard;
- Add Brick veneer on all plans.

Mr. Falk seconded the motion which was unanimously approved with a voice vote.

Not Present: Mr. Weitekamp

MISCELLANEOUS

The Board discussed the guidelines, noted that there would be a few changes and would be returned to the June meeting with final revisions and recommendations.

ADJOURNMENT

Mr. Falk moved adjournment of the meeting; Mr. Voorhees seconded the motion, which was unanimously approved.

These minutes amended as submitted this 12th day of June, 2024

Joanne Carr, Deputy City Clerk